P**ORTSIDE CONDOMINIUM HOMEOWNERS ASSOCIATION**

**17620 FRONT BEACH RD PANAMA CITY BEACH, FL 32413**

**Budget Workshop Meeting**

**Date: November 19, 2022**

**Time: 9:00 am Central Time**

**Location: Portside Clubhouse**

 **Call to Order:** The meeting was called to order by President, Greg Blosser, at 9:20 am.

**Roll Call:** The following Board members were present, Laura Bigda, Greg Blosser, Ken Fisher, Kevin Lee, Gary Miller, and Donna Nicholas.

**Proof of Notice of Meeting:** Ted Mitchell attested the meeting was posted per FL Statutes.

**Discussion and Preparation of 2023 Budget:** When a budget is presented by the Board, homeowners have 14 days to review and comment. A preliminary budget was developed by management and Gary Miller, Treasurer.

Board members discuss areas where increased funds are needed. The cost of required insurance will likely double in price from 2022. Additionally, materials and other services have drastically raised prices. Motion: Donna Nicholas motioned for the board to accept the preliminary budget which set monthly dues at $460.00 per month and with a second by Kevin Lee. The motion passed unanimously. Ted will mail the preliminary budget with an explanation to all owners.

**The Board will hold a meeting via Zoom and at the Clubhouse on December 10, 2022, at 9:00 am to discuss owner comments and vote on the budget for 2023.**

**Adjournment:** The meeting ended at 10:18 am motioned by Gary Miller and seconded by Donna Nicholas. Board adjourned into Executive Session to discuss personnel.

**Minutes Submitted by Donna Nicholas, Board Secretary**